

**AVP NEWSLETTER SUBMISSION**  
For Outside Volunteers

**Please attach your submission to this document**

Name \_\_\_\_\_ AVP adjective name \_\_\_\_\_

\*Street address \_\_\_\_\_ Date \_\_\_\_\_

\*Email address \_\_\_\_\_ \*Phone \_\_\_\_\_

*\*Information used in reference to submission processing, only seen by the editor or their designee*

Title of submission \_\_\_\_\_

Medium: Text (narrative, editorial, etc) Poetry Artwork Other \_\_\_\_\_

How would you like to be recognized?

1. Adjective name Anonymous
2. Participant Facilitator Do not specify

*As outlined in the AVP Newsletter Guidelines, it may be necessary to alter your submission in order for it to fit into the AVP newsletter. Alterations include shortening an article by removing some of the text and/or changing names used for confidentiality reasons. If there is a need for a change, every effort will be made to retain the spirit and voice of the original document.*

If there is a need to change your submission in order to include it, what would you prefer?

1. Don't use it at all
2. Return to me with a description of issues for my consideration for possible resubmission
3. You have my permission to use it in an edited form

I have read and agreed to the guidelines as outlined above and in the AVP Newsletter Guidelines.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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*For office use only*

Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Second review, if needed, by \_\_\_\_\_ Date \_\_\_\_\_

Accepted

Used in Issue # \_\_\_\_\_, Date \_\_\_\_\_

Not accepted

Not in alignment with AVP philosophy/mission

Far exceeds 250 word limit

Redundant with other prior submissions

Other (specify) \_\_\_\_\_

COMMENTS: